Do's and Don'ts when creating:
Accessible library resources

🙂 **DO –** work with students. Listen to your target audience and find out the information they need to know about your services.

🙁 **DON'T –** reinvent the wheel. There are many university libraries that have done this type of work. See what they have done and find way to adapt it to your organisation's needs.

🙂 **DO –** set a budget and stick to it. It doesn't have to be huge. There's plenty that can be achieved with just hard-work and grit but knowing what you can spend will ensure you have appropriate expectations.

🙁 **DON'T –** covet what other universities have. Use other institutions for inspiration but don't become frustrated by or jealous of those that seem to have done more or have more.

🙂 **DO –** get creative. Some unconventional thinking and a bit of play may help you to come up with some surprising results.

🙁 **DON'T –** get stuck in your ways. Just because that was the way it was always done doesn't mean that is the way it must be done.

🙂 **DO –** give yourself plenty of time. Just as Rome wasn't built in a day neither were accessible resources. Set yourself small achievable targets.

🙁 **DON'T –** get discouraged. There might be push-back and delays but remember you are fighting the good fight and the results with all be worth it.

🙂 **DO –** learn from your mistakes. Be open to feedback from your students and colleagues.

🙁 **DON'T –** think your work will ever be done. It should be an ongoing process. There will always be ways you can improve your offering.

Have you used accessible design principles?
Use this guide on accessible design principles if you are unsure.